

OURA 2005 Conference
EDI/OUAC Roundtable Discussion
Incorporating a Financial Aid Profile into the OUAC Application
February 14, 2005

Presented by: Rico Natale, Director of Student Awards and Financial Aid, Brock
Ron Scriver, Director of Operations, OUAC

Introduction

- Good Morning (afternoon). My name is Rico Natale, etc
- Joining me today is Ron Scriver from the Ontario Universities Application Centre. Ron is the Director of Operations for OUAC. He and I have worked together at the Ontario Educational Transcript System (OUETS) several years ago. We're here today to present a bit of information, a refresher really, on the topic of gathering financial aid applications through the OUAC.

Preamble

- According to this year's preliminary OUAC application data approx 73,000 high school students have applied for admission to Ontario Universities. Each applicant will submit roughly 4.4 applications resulting in 326,000 applications for admission system-wide.
- Many of these students are interested in applying for financial assistance at the universities to which they have applied. Some financial aid applications are automated but others are gathered on paper. The benefits of centrally gathering these applications would apply to both situations.
- At Brock, as at many other institutions, approx. 40 percent of the full time students will apply for OSAP funding. If we use this percentage against the number of admission applications we see that Financial Aid Offices could see 131,000 applications for financial assistance. In addition these statements could be used as part of other applications (eg. OSOTF awards, work-study).
- The topic of a web-based financial aid declaration has been discussed in the past and was met with favour. The intent for today's session is to re-affirm interest in the concept and to resume the process of development.
- Ron has prepared information to illustrate the process and to give us a flavour of how the web-based application could flow within the overall application for admission.

Outline of Process

- OUAC approached by the Standing Committee on Scholarships and Awards to do some preliminary investigation into the feasibility of including a student financial profile in the undergraduate application
- OUAC concluded that a financial aid profile could be added to the undergraduate on-line application
- Based on interest, OURA formally requests that OUAC initiate a project to consider incorporating a financial profile into the undergraduate application
- A working group consisting of OUAC staff and staff from several universities is struck and a report with specifications developed
- The report would then be approved by the universities and development started

What is OUAC?

- Not-for-profit service agency
- Key function is to provide services related to the processing of applications for admission to the province's 19 publicly funded universities
- OUAC is a division of COU
- Founded in 1972
- System-wide application processing for undergraduate programs, medical programs, teacher education programs, law programs and rehabilitation sciences programs
- Customized application processing for part-time, internal transfers, returning etc. for Guelph, McMaster, Queen's, Laurier, Toronto, Western, Windsor
- Customized Graduate Studies processing for Guelph, Waterloo, Windsor with development underway for Ottawa, Brock
- Several other universities are considering part-time and/or Graduate study on-line applications through the OUAC

Web Applications

- Financial aid profile would be part of OUACs undergraduate web applications
- All of OUACs system-wide applications are now web-based

OUAC Statistics (as of January 18, 2005)

<u>Application Type</u>	<u># Applications</u>	<u>Web</u>	<u>% Web-based</u>
Medical	4,797	4,797	100%
Law	3,719	3,705	99.6
Teacher Education	15,540	15,475	99.5
Rehab Medicine	1,516	1,510	99.6
Undergraduate (101)	74,070	73,599	99.3
Undergraduate (105)	24,620	23,993	97.4
(105F)	4,767	4,611	96.7
(105D)	19,226	18,755	97.5

Security/Confidentiality

- information collected on the web is secure, 128 bit SSL encryption
- use iSeries servers which have no known worms or viruses
- use PINs for access
- appropriate Statements of Confidentiality etc.
- security in the transmission of information to universities
- student financial data could password protected so that it is read by authorized university staff

Benefits to Student Financial Profile on Application

- Students – visibility, ease of reporting, standardization, etc.
- Universities - timeliness, consistent data, financial savings? etc.

How will the Profile be integrated into the OUAC On-line Application?

- many possibilities within the on-line application
- two options presented here
- final design would be the result of collaboration between OUAC web team and project working group

(APPENDIX “A” CONTAINS A SERIES OF SCREENSHOTS OF THE OUAC APPLICATION DEMONSTRATING TWO OPTIONS FOR A FINANCIAL PROFILE)

OPEN UP FOR ROUNDTABLE DISCUSSION

Follow-up

- So what's next? As Ron mentioned we need to formalize OURA's request to develop this application and we also need to form a working group to determine specifications.
- The Standing committee will draft a letter and propose a motion to the full OURA executive for support and approval. That takes care of step 1.
- Step 2 is to form the working committee. No time like the present. Ron and I have already volunteered. Anyone Else?

Wrap Up

On behalf of Ron and myself, thank you all for attention. We believe this has the potential to benefit both the universities and the applicants. We've run out of time but please feel free to ask us any further questions you may have during the remainder of the conference.

Appendix A

Screenshots of OUAC Application

- Option #1

- Option #2



Status: Not Logged In

Application Links

- **COMPASS Account**
- **Select Programs**
- **Knapsack Contents**
- **Prepare Your Application**

Quick Links

- **Info**
- **About 101**
- **Confidentiality**
- **Applicant Responsibilities**
- **Contact Info**
- **Feedback**
- **Home**

Welcome to COMPASS.101, an on-line application for current Ontario Secondary School students who wish to attend an undergraduate program at any of Ontario's universities.

This site will allow you to apply for admission to undergraduate study for entry points from winter (January) 2005 to fall (September) 2005.

Caution: If you have already submitted a paper OUAC 101 application form for university entry in 2005, do not submit the on-line application! All application fees are non-refundable, even if you apply more than once in error.

If you have not yet received your personal access information (logon codes) from your secondary school, you may browse this site anonymously.

If you now have your personal access information (logon codes), proceed as follows:

- Click on **Info** for details about application fees, timelines, links to the universities' websites and a lot of other useful information.
- Click on "COMPASS Account" on the nav bar at left to log on to your personal file.
- Click on "Select Programs" to explore and select the universities and programs in which you are interested. Load your selections into your Knapsack.
- Click on "Prepare Your Application" when you are ready to finalize your university/program choices and complete the application.

Remember: Before you actually submit your application, you can log off your personal file and return to it as many times as you require. Once you have submitted your application to the OUAC, you cannot access your application file through this link. Changes to your application file at that point are made through the Review and Change Your Application link. We will provide further instructions as soon as you submit your application.

Visit the OUAC's [101 Application Process Home Page](#).



> Account

Status: Not Logged In

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- **Prepare Your Application**

Quick Links

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- **Feedback**
- **Home**

Your COMPASS Account is your own personal application file on this site. Use your access codes to log in.

School Number

Student Number

Password/PIN

Log in now



> Account

Main

Log Out

Status: Logged In

Application Links

- > **COMPASS Account**
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Your COMPASS Account is your own personal application file on this site. Use your access codes to log in.

To "Proceed":

- Click on "Select Programs" to begin selecting your desired universities and programs

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> **Select Programs**

Main

Log Out

Status: Logged In

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You may browse through program information using one of the starting points listed below:

FastTrack:

If you have done your research and know exactly which program codes you wish to list on your application, click [here](#) to enter the codes.

Search Options:

- ▶ By University
- ▶ By Geographic Area
- ▶ By Program Categories (from INFO booklet)
- ▶ By Program Grouping

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> **Select Programs**

Main

Log Out

> By University

Choose one of the universities listed below to view the programs it offers:

University	Location
▶ Brock University	St. Catharines
▶ Carleton University	Ottawa
▶ University of Guelph	Guelph
▶ Lakehead University	Thunder Bay
▶ Laurentian University	Sudbury
▶ McMaster University	Hamilton
▶ Nipissing University	North Bay
▶ Ontario College of Art & Design	Toronto
▶ University of Ottawa	Ottawa
▶ Queen's University	Kingston
▶ Ryerson University	Toronto
▶ University of Toronto	Toronto
▶ Trent University	Peterborough
▶ University of Ontario Institute of Technology	Oshawa
▶ University of Waterloo	Waterloo
▶ The University of Western Ontario	London
▶ University of Windsor	Windsor
▶ Wilfrid Laurier University	Waterloo
▶ York University	Toronto

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> **Select Programs**

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- > By University
- > Brock University

Admission Information

Visit Brock University



* ● Full-time study is available for September 2005 entry only. January 2005 entry is part-time, with limited program and course selection. If you wish to apply part-time for January 2005 entry, you must obtain an application form directly from Brock University. Contact Brock University for more information.

● Brock offers an Honours BSc in Nursing in collaboration with Loyalist College in Belleville, Ontario. The first two years are completed at Loyalist College, and the final two years at Brock University. Applications to the program are made through the Ontario College Application Service (OCAS) at:
www.ontariocolleges.ca/pls/portal30/url/page/OCAS_home

Brock University offers the following undergraduate programs:

Program	Code
Faculty of Applied Health Sciences	
Arts-Community Health	BAH
Arts-Child Health	BHL
Science-Health Sciences	BSH
Kinesiology	BPK
Science-Kinesiology	BSK
Physical Education	BP
Sport Management	BSM
Tourism Studies	BTS
Recreation & Leisure Studies	BW
Concurrent BPhEd (Honours) BEd Intermediate/Senior:Physical Education	BPI
Faculty of Business	
Accounting	BK
Business Administration	BN
Faculty of Humanities	
Arts-Applied Language Studies	BAL
Arts:Arts & Culture	BAC
Arts-Canadian Studies	BL
Arts-Classics	BQ
Arts-Dramatic Arts	BT
Arts-English Language & Literature	BEN



> **Select Programs**

Main

Log Out

- > By University
- > Brock University
- > Arts-Community Health

Admission Requirements

Help

SPECIFIC PROGRAM ADMISSION REQUIREMENTS (OSS):

- ENG4U, MDM4U, one of SBI4U or SCH4U.

Complete the details requested below.

Program Details

Institution Brock University

Program Code BAH

Program Title Arts-Community Health

Year Code First Year

Expected Date of Enrollment 2005 Fall (September)

Full-time or Part-time Full-time

Previous Year Applied

Residence Information Required
 Yes
 No

Add to Knapsack

Visit Brock University

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> **Knapsack Contents**

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Log Out

Status: Logged In

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Your knapsack is a temporary working area where you store program choices.

Remove	Program Code	Program Title	View Details
<input type="checkbox"/>	BAH	Brock University Arts-Community Health	
<input type="checkbox"/>	MB	McMaster University Business 1	

Remove Checked Programs

You can add or remove programs from your knapsack, view program details, continue exploring, or prepare your application. When you prepare an application, you do not have to add all the programs in your knapsack. You can leave some programs for future consideration.

To add programs to your knapsack, browse through the "Select Programs" portion of COMPASS.

To remove a program from your knapsack, check the "Remove" box beside the program and then click the "Remove Checked Programs" button above.

To complete your application, click the "Prepare Your Application" button on the navigation bar.



> Prepare Your Application

Main

Submit

Log Out

Status: Logged In

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[Finalize Choices](#)

[Order Choices](#)

[Personal Information](#)

[Address Information](#)

[Additional Questions](#)

[Academic Information](#)

[Financial Support](#)

Complete all sections of the application by clicking the links above.

When you are satisfied with your information and wish to send your application to the OUAC, the following steps must be completed:

- 1) Review and verify your application information by clicking on to the <I **verify the information is correct as shown**> button.
- 2) Select your method of fee payment.
- 3) Read the 'Applicant Declaration' and 'Collection and Use of Personal Information' clause and click on the <I **Agree**> button.

Once your application has been successfully submitted, you will immediately receive an OUAC Reference Number.

You, the applicant, are responsible for submitting correct and complete information in all but the Academic Information section. To ensure that your information is complete and correct, thoroughly read the instructions provided with most sections in the 'Help' window located at the top of the screen.

Option #1



> Prepare Your Application

Main

Submit

Log Out

> Financial Support

Status: Logged In

Application Links

- COMPASS Account
- Select Programs
- Knapsack Contents
- > Prepare Your Application

Finalize Choices	Order Choices	Personal Information	Address Information	Additional Questions	Academic Information	Financial Support
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Help

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Below is a list of universities you have chosen to apply on the 'Finalize Choices' step. Next to each university indicate whether you wish to apply for financial assistance?

Brock University Yes No

McMaster University Yes No



> Prepare Your Application

Main

Submit

Log Out

> Financial Support

[Finalize Choices](#)

[Order Choices](#)

[Personal Information](#)

[Address Information](#)

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[Academic Information](#)

Financial Support

Help

Status: Logged In

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Based on your response to the financial support question, please answer all questions listed below.

General Questions

Where were you living during your Pre-Study Period?:

At Home

Away from Home

Note: "At Home" refers to your parent's home.

[What's this?](#)

Where will you be living during your Study Period?:

At Home

Away from Home

Note: "At Home" refers to your parent's home.

[What's this?](#)

Parents' Gross Annual Income Range (i.e. before taxes) ?

Parents include step-parents and legal guardians. If your parents are divorced or separated, please include support payments.

If Married, Spouse's Gross Annual Income (i.e. before taxes)?

Total of your Gross Income for the Pre-study Period. (i.e. before taxes, please estimate, if not known)

\$

Whole numbers only, do not enter \$, or commas
What is the source of these funds? (enter N/A, if no income)

DO NOT INCLUDE LOANS:

Brock Questions

How many credits will you register for in the coming Fall/Winter Session?

Note: (5.0 is a normal full-time course load)

How many people in your family are attending a post-secondary institution, including yourself?

Option #2



> **Select Programs**

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- > By University
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- > Arts-Community Health

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Help

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Program Code BAH

Program Title Arts-Community Health

Year Code First Year

Expected Date of Enrollment 2005 Fall (September)

Full-time or Part-time Full-time

Previous Year Applied

Residence Information Required Yes No

Do you wish to apply for Financial Assistance? Yes No

Add to Knapsack

Visit Brock University

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> **Prepare Your Application**

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Financial Support

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